

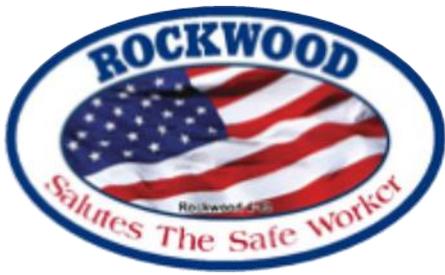
# Toolbox Safety Talks

## Hazard Assessment

- 1) Why complete a hazard assessment?
  - a. Recognize hazards
  - b. Repair or remove hazards
  
- 2) What hazards should you look for?
  - a. Physical Hazards
    - i. Impact, penetration, or compression (roll-over)
    - ii. The potential for falling or dropping objects
    - iii. Sharp objects that could poke, cut, stab, or puncture
    - iv. Sources of motion that could cause an impact between an employee and equipment
  - b. Health-Related Hazards
    - i. Workplace chemicals and harmful dust
    - ii. High temperatures that could result in burns, eye injuries, or fire
    - iii. Sources of light (optical) radiation
    - iv. Biological hazards (blood, potentially infected materials, etc.)
  
- 3) What safe practices should be used after the assessment?
  - a. When the assessment is complete, organize and analyze data so it may be used in determining the proper personal protective equipment required
  - b. Periodically reassess the workplace for any changes in conditions, equipment, or operating procedures
  - c. Review injury and illness reports to recognize trends or concerns
  - d. Check suitability of existing personal protective equipment
  - e. Documentation: OSHA/MSHA requires documentation of the hazard assessment through a written certification that includes the following information:
    - i. Identification of the workplace
    - ii. Name of the person conducting the assessment
    - iii. Date of the assessment
    - iv. Identification of the document certifying assessment completion
  
- 4) Are there any other hazards specific to our site that should be assessed?
- 5) Who does our hazard assessments?
- 6) Is there a way to improve our hazard assessment process?
- 7) Are there any other safety issues you would like to discuss?



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## Hazard Assessment

Date Presented: \_\_\_\_\_

Presented By: \_\_\_\_\_

### Attendance Sheet




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