



Toolbox Safety Talks

Hazard Assessment

76

- 1)** Why complete a hazard assessment?
 - a. Recognize hazards
 - b. Repair or remove hazards

- 2)** What hazards should you look for?
 - a. Physical Hazards
 - i. Impact, penetration, or compression (roll-over)
 - ii. The potential for falling or dropping objects
 - iii. Sharp objects that could poke, cut, stab, or puncture
 - iv. Sources of motion that could cause an impact between an employee and equipment
 - b. Health-Related Hazards
 - i. Workplace chemicals and harmful dust
 - ii. High temperatures that could result in burns, eye injuries, or fire
 - iii. Sources of light (optical) radiation
 - iv. Biological hazards (blood, potentially infected materials, etc.)

- 3)** What safe practices should be used after the assessment?
 - a. When the assessment is complete, organize and analyze data so it may be used in determining the proper personal protective equipment required
 - b. Periodically reassess the workplace for any changes in conditions, equipment, or operating procedures
 - c. Review injury and illness reports to recognize trends or concerns
 - d. Check suitability of existing personal protective equipment
 - e. Documentation: OSHA/MSHA requires documentation of the hazard assessment through a written certification that includes the following information:
 - i. Identification of the workplace
 - ii. Name of the person conducting the assessment
 - iii. Date of the assessment
 - iv. Identification of the document certifying assessment completion

- 4)** Are there any other hazards specific to our site that should be assessed?
- 5)** Who does our hazard assessments?
- 6)** Is there a way to improve our hazard assessment process?
- 7)** Are there any other safety issues you would like to discuss?



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Make Time for Safety, Everyday! – Yes, production is important, *but the focus must be on Safe Production!* Keep that in the back of your mind. Don't take risky chances and stay out of harm's way. Nobody goes to work thinking *'I'm going to get hurt or killed on the job, today!'* But every day 15,000-17,000 workers suffer disabling injuries on the job and another 11-17 are killed. ***What are you doing to make sure it doesn't happen on your shift?***

Keep stoking the fire; we can't let the 'Safety Train' run out of steam!

Date Presented: _____

Presented By: _____

Attendance Sheet
