1) Why complete a hazard assessment?
   a. Recognize hazards
   b. Repair or remove hazards

2) What hazards should you look for?
   a. Physical Hazards
      i. Impact, penetration, or compression (roll-over)
      ii. The potential for falling or dropping objects
      iii. Sharp objects that could poke, cut, stab, or puncture
      iv. Sources of motion that could cause an impact between an employee and equipment
   b. Health-Related Hazards
      i. Workplace chemicals and harmful dust
      ii. High temperatures that could result in burns, eye injuries, or fire
      iii. Sources of light (optical) radiation
      iv. Biological hazards (blood, potentially infected materials, etc.)

3) What safe practices should be used after the assessment?
   a. When the assessment is complete, organize and analyze data so it may be used in determining
      the proper personal protective equipment required
   b. Periodically reassess the workplace for any changes in conditions, equipment, or operating
      procedures
   c. Review injury and illness reports to recognize trends or concerns
   d. Check suitability of existing personal protective equipment
   e. Documentation: OSHA/MSHA requires documentation of the hazard assessment through a
      written certification that includes the following information:
         i. Identification of the workplace
         ii. Name of the person conducting the assessment
         iii. Date of the assessment
         iv. Identification of the document certifying assessment completion

4) Are there any other hazards specific to our site that should be assessed?

5) Who does our hazard assessments?

6) Is there a way to improve our hazard assessment process?

7) Are there any other safety issues you would like to discuss?
Make Time for Safety, Everyday! – Yes, production is important, but the focus must be on Safe Production! Keep that in the back of your mind. Don’t take risky chances and stay out of harm’s way. Nobody goes to work thinking ‘I’m going to get hurt or killed on the job, today!’ But every day 15,000-17,000 workers suffer disabling injuries on the job and another 11-17 are killed. What are you doing to make sure it doesn’t happen on your shift?

Keep stoking the fire; we can’t let the 'Safety Train' run out of steam!

Date Presented: __________________________ Presented By: __________________________

Attendance Sheet

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